



**\$75**

# **WBR Parish Government**

## **Initial Requirements for Solar Panel Permit**

- Fill out the Building Permit Application applicable information
- Submit a plot plan of property that shows location of solar panels, disconnect(s), inverter, electric meter(s), and batteries (if used).
- Submit an approved plat of property
- Submit an electrical plan (riser diagram) showing how the system is wired and connected to the buildings electrical system. Include wire size & type, grounding, over current protection and disconnects.
- Submit a copy of the manufacturer's specifications for solar panel and inverter including ratings and over current protection.
- Submit a plumbing plan for solar hot water system including pipe size and type, location of exchange tank, existing/backup water heater and pump.
- Contractor information – Must be State Licensed and registered with the Parish. (Each Contractor must come and fill out Permit)
  1. Solar Contractor: \_\_\_\_\_
  2. Electrical Contractor: \_\_\_\_\_
- Please sign this form stating you understand the above requirements: \_\_\_\_\_

## Solar Panel Inspections Required

Inspection needed During Installation – Before Completion (Rough In)

(Want to view roof attachment, rack system, grounding system, Battery Storage & Wiring to Inverter.

Final Inspection once all is complete

"Gray boxes" are for Staff Use



# SOLAR PERMIT APPLICATION

## I. Applicant, Owner and Project Information

<b>Project Address:</b>	<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<b>APPLICANT Name:</b>	Email:		
Primary Contact #:	Secondary Contact #:		
<b>Solar Energy Contractor:</b>	Email:		
Primary Contact #:	Secondary Contact #:		
<b>LAND OWNER Name:</b>	Email:		
Primary Contact #:	Secondary Contact #:		

## II. Description of Project and Permit

<b>Type of Permit Being Applied For:</b> Solar Panels	<b>Location of Solar Panels:</b> <input type="checkbox"/> Roof <input type="checkbox"/> Yard
<b>Electrical Utility Provider:</b> <input type="checkbox"/> Entergy <input type="checkbox"/> Pointe Coupee Electric	<b>Contractor Understands 2 inspections are Required:</b> 1) Rough In 2) Final Initials: _____
<b>Describe work to be performed:</b>	<b>Approximate Cost of Proposed Work:</b>
<b>Solar Energy Contractor:</b>	Parish Registration Up-to-Date? <input type="checkbox"/> YES <input type="checkbox"/> NO
<b>Electrical Contractor:</b>	Parish Registration Up-to-Date? <input type="checkbox"/> YES <input type="checkbox"/> NO

## III. Applicant Certification

I certify that I have provided the information on this application (other than information in the "gray boxes") and that I have reviewed ALL of the information on this form (including the information in the "gray boxes"). I further certify that the information I have provided is true and correct to the best of my knowledge and that I have read and understand the laws of West Baton Rouge Parish as related to the development of my property (including, but not limited to Zoning and Site Development regulations). I am aware that any false or misleading information on this form, or any violation of Parish property development laws could result in legal action taken against me or others by West Baton Rouge Parish:

\_\_\_\_\_  
**Signature** **Print Name** **Date**

## OFFICE USE ONLY

### IV. Multi-Agency Coordination

Solar Panel Permit Cost: <b>\$75</b>	Date paid:	Payment method:
Permit ID:	Municipality:	Date Initiated:
Is there a record of a "Parish-approved plat"?:	Subdivision:	Current Zoning:
Tract:	Lot:	Lot size (sq. ft.):
Map & Parcel Number:	Approved by Inspector: _____ Signature of Inspector <span style="float: right;">Date</span>	

**ELECTRICAL PERMIT APPLICATION** Date: \_\_\_\_\_

**PROJECT INFORMATION (Please print)**



Owner of property \_\_\_\_\_

Name of tenant \_\_\_\_\_

Address \_\_\_\_\_

Lot \_\_\_\_\_ Subdivision \_\_\_\_\_

**CONTRACTOR INFORMATION**

Company name \_\_\_\_\_

Parish Registration Number \_\_\_\_\_ Phone number \_\_\_\_\_

Proposed cost of work \$ \_\_\_\_\_

Authorized signature for permit \_\_\_\_\_

**ITEM TABLE / CALCULATION OF PERMIT FEE**

Code	Item	Qty	Fee	Code	Item	Qty.	Fee
E01	Transformer		16.00	E19	Temporary Meter		20.00
E02	Line, Underground (per foot)		0.13	E20	Correct Wiring, Change-Out, Upgrade or Relocate Service		20.00
E03	Service, <= 60 amps		8.00	E21	Circuit, Branch		3.00
E04	Service, <= 100 amps		12.00	E22	Circuit, Feeder		6.00
E05	Service, <= 200 amps		14.00	E23	Motor, < 1HP (Fraction)		3.00
E06	Service, <= 400 amps		16.00	E24	Motor, 1-2 HP		6.00
E07	Service, <= 600 amps		18.00	E25	Motor, 3-5 HP		8.00
E08	Service, <= 800 amps		20.00	E26	Motor, 7.5-10 HP		10.00
E09	Service, <= 1000 amps		22.00	E27	Motor, 15 – 25 HP		12.00
E10	Service, <= 1200 amps		24.00	E28	Motor, 30 – 100 HP		16.00
E11	Service, <= 1400 amps		26.00	E29	Motor, 150 – 200 HP		20.00
E12	Service, <= 1600 amps		30.00	E30	Motor, 250+ HP		24.00
E13	Service, <= 1800 amps		34.00	E31	Swimming Pool		20.00
E14	Service, <=2000 amps		38.00	E32	Generator		40.00
E15	Service, <=2400 amps		42.00	E33	Solar Panel Installation		75.00
E16	Service, <=2500 amps		46.00	E34	Temporary Cut-In		20.00
E17	Mobile Home, Comm.		20.00	E35			
E18	Mobile Home, SFR		10.00	E36	Minimum Fee		20.00

**TOTAL FEE:** \_\_\_\_\_ Paid by:  Cash  Credit Card  Check# \_\_\_\_\_

- |                                      |                                   |
|--------------------------------------|-----------------------------------|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Remodel  |
| <input type="checkbox"/> Commercial  | <input type="checkbox"/> New      |
| <input type="checkbox"/> Mobile Home | <input type="checkbox"/> Addition |

Associated Permit Number: \_\_\_\_\_  
 If no associations, new permit number: \_\_\_\_\_  
 Plans & application reviewed & approved by: \_\_\_\_\_